



**CITY OF MARTINSVILLE
REQUEST FOR SEALED BID
October 18, 2021**

Sealed bids are accepted until 3:00 p.m. on Friday October 29, 2021 by the City of Martinsville to purchase the following items listed in the bid. Sealed bids will be received in the office of the Purchasing Manager Zach Morris, Central Warehouse, 990 Fishel Street, Martinsville, Va. 24112-3248. Bids may be hand delivered, mailed, sent by FedEx or UPS to the 990 Fishel Street address. Bids also may be sent by postal mail to the City of Martinsville Purchasing Department, P O Box 1112, Martinsville, Va. 24114-1112. Place "Recloser" and the bid opening date in the lower left hand corner of the envelope.

It is the responsibility of the offeror to ensure that their proposal reach the appropriate office prior to the close time on the bid. Response received after the date and closing will be considered non-responsive and will not be opened. Bids will not be accepted via fax machine or internet e-mail.

Quote F.O.B. Martinsville Warehouse, 990 Fishel Street, Martinsville, Va. 24112. Freight prepaid and allowed.

The City has the right to purchase all items from one vendor but reserves the right to purchase from multiple vendors.



**CITY OF MARTINSVILLE
BID FORM**

Please quote the following items:

Quantity	Unit Price	Total Price
1 - 3 Phase Pole Mount Recloser, 15KV 600A, Vacuum Interrupters, 3 phase tripping, 42-pin 40' main cable, Source and Load side VT's, Mounted control transformer if possible, (6) arrestors, and SEL control with (2) 10/100 BASE-T Ethernet ports	\$ _____	\$ _____

Grand Total (Freight charges must be included)	\$ _____
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Quote F.O.B. Martinsville Purchasing, 990 Fishel Street, Martinsville, Va. 24112. Freight prepaid and allowed.

Please include lead times & warranty information:

Vendor Name

By: _____ **Date:** _____

Signature & Title

Mailing Address

Phone & Fax Numbers

Email Address

NEGOTIATION

In the event the bid from the lowest responsible bidder exceeds available funds, the City may negotiate with the apparent low bidder to obtain a contract price within available funds. The procedures for such negotiations shall be as follows:

a. City, Engineer, and apparent low bidder together will review the project and attempt to find mutually agreeable proposed changes that will effectively reduce the cost of the project.

b. Apparent low bidder will present reasonably documented and substantiated proposed deductions in project cost for each potential project change, which will allow City to evaluate each proposed deduction.

c. The parties will attempt to negotiate and sign a reasonable contract for the entire project, the price of which does not exceed available funds.